



**SUMMARY OF EDUCATIONAL BENEFITS
FOR BENEFIT-ELIGIBLE EMPLOYEES**

EDUCATIONAL BENEFIT	EMPLOYEE	SPOUSE/DOMESTIC PARTNER	CHILD/IRS DEPENDENT
<p>CASH GRANT Available after 5 years of consecutive full-time service (or equivalent.) Undergraduate & Graduate</p>	<p>Not Applicable</p>	<p>Not Applicable</p>	<p>After five (5) years of consecutive full-time service (or equivalent), IRS dependent children may be awarded a cash dollar amount of \$1,500 per semester for a total of eight (8) semesters toward the undergraduate tuition charges of other accredited institutions for matriculated studies leading to the first baccalaureate degree, and \$1,500 per semester, not to exceed \$8,000 for graduate students.</p>
<p>DEPENDENT SCHOLARSHIP Available after 3 years of consecutive full time service (or equivalent.)</p>	<p>Not Applicable</p>	<p>After three (3) years of consecutive full-time service, an IRS spouse/domestic partner who meets Utica & admission requirement may apply. The employee must complete 3 yrs of full time service & be hired prior to 9/1 for the fall semester and 1/1 for the spring semester.</p> <p>It may only be used for matriculated study leading to the first or second undergraduate baccalaureate degree. The scholarship is defined as tuition only, and does not include fees, room and board or subject materials. Dependents enrolled in the ASDN program are excluded from this benefit.</p>	<p>After three years (36 months) of consecutive full-time service, an IRS dependent child (up to age 25) who meets Utica's academic and admission requirements may apply for this benefit. It may only be used for matriculated study leading to the first undergraduate baccalaureate degree. The scholarship is defined as tuition only, and does not include fees, room and board or subject materials.</p> <p>Dependents enrolled in the ASDN program are excluded from this benefit.</p>
<p>UNDERGRADUATE REMITTED Available upon hire</p>	<p>Up to a total of fifteen (15) hours of undergraduate credits may be taken per academic year (8/1 to 7/31). This benefit will be prorated based upon start date: 50% of credit hours will be available to employees starting after January 1st (for the period ending 7/31 of that year). The credit hours may be used at any time during the academic year but please know that it is always at a per credit rate even when full time tuition is charged. This benefit is limited to one-day course per semester. Tuition remission is defined as tuition only, and does not include fees or subject materials.</p>	<p>An employee may transfer up to a total of fifteen (15) hours of undergraduate credits per academic year (8/1 to 7/31) to an IRS spouse/domestic partner. This benefit will be prorated based upon start date: 50% of credit hours will be available for transfer starting after January 1st (for the period ending 7/31 of that year). The credit hours may be used at any time during the academic year but please know that it is always at a per credit rate even when full time tuition is charged. Tuition remission is defined as tuition only, and does not include fees or subject materials.</p>	<p>An employee may transfer up to a total of fifteen (15) hours of undergraduate credits per academic year (8/1 to 7/31) to an IRS dependent child. This benefit will be prorated based upon start date: 50% of credit hours will be available for transfer starting after January 1st (for the period ending 7/31 of that year). The credit hours may be used at any time during the academic year but please know that it is always at a per credit rate even when full time tuition is charged. Tuition remission is defined as tuition only, and does not include fees or subject materials.</p>



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<p>GRADUATE REMITTED Available upon hire</p>	<p>Up to a total of twelve (12) hours of graduate credits may be taken per academic year (8/1 to 7/31). This benefit will be prorated based upon start date: 50% of credit hours will be available to employees starting after January 1st (for the period ending 7/31 of that year). The credit hours may be used at any time during the academic year but please know that it is always at a per credit rate even when full time tuition is charged. This benefit is limited to one-day course per semester. Tuition remission is defined as tuition only, and does not include fees or subject materials.</p>	<p>An employee may transfer up to a total of six (6) hours of graduate credits per academic year (8/1 to 7/31) to an IRS spouse/domestic partner. This benefit will be prorated based upon start date: 50% of credit hours will be available for transfer starting after January 1st (for the period ending 7/31 of that year). The credit hours may be used at any time during the academic year but please know that it is always at a per credit rate even when full time tuition is charged. Tuition remission is defined as tuition only, and does not include fees or subject materials. Athletics Assistants and Young Scholar Site Assistants may not transfer credits.</p>	<p align="center">Not Applicable</p>
<p>MOHAWK VALLEY CROSS REGISTRATION PROGRAM www.utica.edu/academic/registration/mv_consortium.cfm Available after 3 years of consecutive full time service (or equivalent.)</p>	<p>After three (3) years of consecutive full-time service (or equivalent), full-time employees may enroll in credit courses at consortium member institutions. Employees may take undergraduate and/or graduate courses on a credit basis (audit is non-credit). Eligible employees may cross register for a maximum of one credit bearing course per Fall and one per Spring term. Credit hours will be charged against your yearly remitted hours total. However, equivalent courses must not be available at Utica at the time the employees enroll at a participating institution. This benefit is included as part of the Utica University Remitted Tuition Benefits. This benefit is limited to one day course per semester (inclusive of all courses at Utica).</p>	<p align="center">Not Applicable</p>	<p align="center">Not Applicable</p>
<p>TUITION EXCHANGE, INC. www.tuitionexchange.org Available after 3 years of consecutive full time service (or equivalent.)</p>	<p>After three (3) years of consecutive full-time service (or equivalent), Employees may apply for tuition-free graduate study at another member institution of Tuition Exchange. Applicant must be admitted by the importing institution and limitations and restrictions apply. It is a competitive award. Please contact the Tuition Liaison for more details.</p>	<p align="center">Not Applicable</p>	<p>After three (3) years of consecutive full-time service (or equivalent), IRS dependent children may apply for full-time undergraduate study at another member institution of Tuition Exchange, Inc. up to the maximum allowed amount set by Tuition Exchange or the allowed amount of the accepting school. Room, board, fees, etc., are generally not covered under this benefit. Applicant must be admitted by the importing institution and limitations and restrictions apply. It is a competitive award and not guaranteed. Please contact the Utica University tuition exchange liaison at the beginning of your search for more</p>



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			information and guidance. The benefit covers a total of eight (8) semesters
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<p>COUNCIL OF INDEPENDENT COLLEGES (CIC) www.cic.org Available after 3 years of consecutive full time service (or equivalent.)</p>	<p>After three (3) years of consecutive full-time service (or equivalent), Employees may apply for tuition-free graduate study at another member institution of CIC-TEP. Applicant must be admitted by the importing institution and limitations and restrictions apply. It is a competitive award.</p>	<p align="center">Not Applicable</p>	<p>After three (3) years of consecutive full-time service (or equivalent), IRS dependent children may apply for tuition-free, full-time undergraduate study at another member institution of CIC-TEP. Room, board, fees, etc., are not covered under this benefit. Applicant must be admitted by the importing institution and limitations and restrictions apply. It is a competitive award.</p>
<p>COUNCIL OF INDEPENDENT COLLEGES & UNIVERSITIES (CICU)</p>	<p align="center">Not Applicable</p>	<p align="center">Not Applicable</p>	<p>After three (3) years of consecutive full-time service (or equivalent), IRS dependent children may apply for full-time undergraduate study at another member institution of CICU. Room, board, fees, etc, are not covered under this benefit. Applicant must be admitted by the importing institution and limitations and restrictions apply. It is a competitive award.</p>

Retirees receive the same educational benefits as current employees. In addition, students are eligible for only one program at a time; if both parents are employed by Utica University, students do not receive double benefits.

The aforementioned benefits may be subject to IRS Rules and Regulations.

Tuition benefit allowances are calculated on an academic-year basis. Applicable taxes, however, are calculated based upon credits used during the calendar year.

All employee related benefits are subject to administrative approval. Note that the aforementioned generally refers only to tuition. Contact the Office of Human Resources for specific details.



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